

**SIBANI MANDAL MAHAVIDYALAYA**  
P.O. Namkhana, Dist. South 24-Parganas

**AUDIT REPORT**

**Report on the Financial Statements**

We have examined the financial statements of Sibani Mandal Mahavidyalaya for the year ended 31st March 2021 and the accounts and vouchers in support thereof.

**Management's Responsibility for the Financial Statements**

The management is responsible for the preparation of these financial statements in accordance with the Accounting Standards applicable in India and for the accuracy and completeness of the financial statements and for the accuracy and completeness of the supporting vouchers.

**Our Responsibility**

It is our responsibility to express an opinion on these financial statements based on the audit. We conducted our audit in accordance with the Standards on Auditing prescribed by the Institute of Chartered Accountants of India. These standards require us to comply with the ethical requirements of the Institute of Chartered Accountants of India. We also conducted our audit in accordance with the Standards on Auditing prescribed by the Institute of Chartered Accountants of India. We also conducted our audit in accordance with the Standards on Auditing prescribed by the Institute of Chartered Accountants of India.

**AUDIT REPORT  
FOR THE YEAR  
2020-21**

**Opinion**

In our opinion, the financial statements of Sibani Mandal Mahavidyalaya for the year ended 31st March 2021 are in accordance with the Accounting Standards applicable in India.

We have also examined the accounts and vouchers in support thereof for the year ended 31st March 2021.

In our opinion, the accounts and vouchers in support thereof are in accordance with the Accounting Standards applicable in India.

The accounts and vouchers in support thereof are in accordance with the Accounting Standards applicable in India.

**Wherever required compliance required by Regulations**

**Notes on Accounts**

1. The accounts and vouchers in support thereof are in accordance with the Accounting Standards applicable in India.
2. We have also examined the accounts and vouchers in support thereof for the year ended 31st March 2021.
3. In our opinion, the accounts and vouchers in support thereof are in accordance with the Accounting Standards applicable in India.

**R.N.KAPOOR & COMPANY**  
CHARTERED ACCOUNTANTS  
KOLKATA

**AUDITORS' REPORT**

**Report on the Financial Statements**

We have examined the attached Balance Sheet of SIBANI MANDAL MAHAVIDYALAYA, Vill. & P.O. NAMKHANA, 24-Parganas (South), West Bengal as at 31<sup>st</sup> March, 2021 and the Income & Expenditure Account and Receipt & Payment Account for the year ended on that date.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the Mahavidyalaya and are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. Our audit is based on test check basis on documentary evidences as produced and information obtained. We have conducted the audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on test check basis, evidences supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Governing Body or the management, as well as evaluating the overall financial statement presentation. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

**Opinion**

In our opinion and to the best of our information and according to the explanations given to us, the said financial statements subject to and read with NOTES appearing in Schedule 'M' annexed to the accounts, give a true and fair view :

- i) in the case of Balance Sheet, of the state of affairs of the Mahavidyalaya as at 31<sup>st</sup> March, 2021;
- ii) in the case of Income & Expenditure Account, of the deficit of the Mahavidyalaya for the year ended on that date; and
- iii) in the case of Receipts & Payments Accounts, of the Receipts & Payments of the Mahavidyalaya for the year ended on that date.

**Report on Other Legal and Regulatory Requirements**

We further report that :

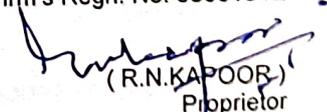
1. The Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report are in agreement with the books of accounts.
2. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
3. In our opinion, proper books of accounts have been kept by Mahavidyalaya so far as appears from our examination of those books.

KOLKATA,

26 JUN 2024



For R.N.KAPOOR & CO.  
Chartered Accountants  
Firm's Regn. No. 0306134E

  
(R.N.KAPOOR)  
Proprietor

Membership No. 010758

UDI N: 24010758BKMFCW4811

**SIBANI MANDAL MAHAVIDYALAYA, NAMKHANA**

**BALANCE SHEET AS AT 31ST MARCH, 2021**

<b><u>SOURCE OF FUND</u></b>	<b>Schedule</b>	<b>As at <u>31/03/2021</u></b>	<b>As at <u>31/03/2020</u></b>
General Fund	A	23,697,238.05	19,263,142.15
Loan Liabilities	B	-	4,486,756.00
Current Liabilities	C	21,464.00	10,732.00
GPF of Dr. Dayal Ch. Sardar (TIC)		262,753.00	262,753.00
Staff Provident Fund (per Contra)	D	1,443,965.00	867,436.00
Govt. Grant	E	37,800.00	
<b>TOTAL ::</b>		<b><u>25,463,220.05</u></b>	<b><u>24,890,819.15</u></b>

**APPLICATION OF FUND**

Fixed Assets	F	18,178,272.31	18,477,805.25
Current Assets			
Fixed Deposits with Bank (including Interest accrued/credited)	G	2,281,413.00	2,169,287.52
Cash and bank Balance	H	2,349,069.74	2,175,790.38
Staff Provident Fund (with Treasury) per Contra	D	1,443,965.00	867,436.00
Loan & Advances:			
Loan bearing no interest (as per last a/c)		1,200,000.00	1,200,000.00
Advance for Educational Tour		10,000.00	-
Telephone Deposits		500.00	500.00
<b>TOTAL ::</b>		<b><u>25,463,220.05</u></b>	<b><u>24,890,819.15</u></b>

Notes on Accounts

M

Schedules referred to above form an integral part of accounts.

As per our report attached

Kolkata

26 JUN 2024

**Dr. ATISH DIPANKAR JANA**  
Principal  
Sibani Mandal Mahavidyalaya  
Namkhana, South 24 Parganas



For R.N.KAPOOR & COMPANY

Chartered Accountants

Firm's Regn. No. 0306134E

*R.N. KAPOOR*  
(R.N.KAPOOR)  
Proprietor

Membership No. 010758

**SIBANI MANDAL MAHAVIDYALAYA, NAMKHANA**

**Income and Expenditure Account for the year ended 31st March, 2021**

	Schedule	For the Y/E <u>31/03/2021</u>	For the Y/E <u>31/03/2020</u>
<b>INCOME</b>			
Tution & Other Fees (from Student)	I	1,591,581.94	2,021,803.00
Interest:- on Savings A/cs Accrued On FD		9,172.30 <u>199,328.55</u>	5,023.00 <u>123,750.00</u>
From Calcutta University for Exams.			28,710.00
Miscellaneous Receipts.		3,507.00	3,500.00
<b>TOTAL ::</b>		<u><u>1,803,589.79</u></u>	<u><u>2,182,786.00</u></u>

**EXPENDITURE**

Staff Salaries and Allowances	J	254,023.00	1,360,428.00
Functions & Festival Expenses	K	78,510.00	160,504.00
Administration & Other Exprnses	L	579,128.45	747,890.00
Interest on GPF			2,900.00
Depreciation		964,459.44	812,217.90
		<u><u>1,876,120.89</u></u>	<u><u>3,083,939.90</u></u>
Income/Deficit transferred to General Fund		(72,531.10)	(901,153.90)
<b>TOTAL ::</b>		<u><u>1,803,589.79</u></u>	<u><u>2,182,786.00</u></u>

Notes on Accounts-

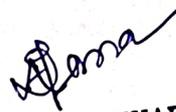
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Schedules referred to above form an integral part of accounts.

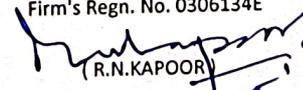
As per our report attached

Kolkata

26 JUN 2024

  
**Dr. ATISH DIPANKAR JANA**  
Principal  
Sibani Mandal Mahavidyalaya  
Namkhana, South 24 Parganas



For R.N.KAPOOR & COMPANY  
Chartered Accountants  
Firm's Regn. No. 0306134E  
  
(R.N.KAPOOR)  
Proprietor  
Membership No. 010758

**SIBANI MANDAL MAHAVIDYALAYA, NAMKHANA**

SCHEDULES FORMING PARTS OF ACCOUNTS AS AT 31ST MARCH, 2021

**SCHEDULE-A : GENERAL FUND**

	As at <u>3/31/2021</u>	As at <u>3/31/2020</u>
As per last account	19,263,142.15	20,164,296.05
ADD: IQAC Govt. Grant received during the year		-
Adjustment of Loan Liabilities (As per Note no,2 In Schedule-M)	4,486,756.00	-
Unrecorded S/B a/c adjusted (As per Note-3 in Schedule-M)	19,871.00	-
Less:- Income (Deficit ) as per annexed Income & Expendiure A/C	<u>(72,531.10)</u>	<u>(901,153.90)</u>
	<u>23,697,238.05</u>	<u>19,263,142.15</u>

**SCHEDULE-B : LOAN LIABILITIES**

Particulars	Opening Balance	Received	Transferred to	Closing Balance
	On 01.04.2020	during the year	General Fund	On 31.03.2021
Loan from P. Mondal against F.D.	1,426,492.00		1,426,492.00	-
Loan from Building Supplier	1,675,052.00		1,675,052.00	-
loan from Well wisher	405,000.00		405,000.00	-
Loan from sundarban Development Committee	980,212.00		980,212.00	-
	<u>4,486,756.00</u>	-	<u>4,486,756.00</u>	-

Note:- Loan Liabilities Rs. 44,86,756/- transferred to General Fund as per GB Resolution no GB/023/SMM24/2(a) dt. 02.03.2024

**SCHEDULE-C : CURRENT LIABILITIES**

Particulars	Opening Balance	Provision	Paid	Closing Balance
	As on 01.04.2021	during the year	during the year	As on 31.03.2022
Audit Fees	10,732.00	10,732.00		21,464.00

**SCHEDULE-D : STAFF PROVIDENT FUND (PER CONTRA)**

NAME OF STAFF	Opening Balance	Own Contribution	Interest	Closing Balance
	On 01.04.2020	during the year	for the year	On 31.03.2021
Dr. Dayal Chand Sardar	122,850.00	120,000.00	12,805.00	255,655.00
Ananya Das	104,637.00	60,000.00	9,470.00	174,107.00
Soumik Banerjee	142,862.00	72,000.00	12,593.00	227,455.00
Dr. Kavita Sarkar	185,420.00	120,000.00	17,247.00	322,667.00
Sandip Giri	75,682.00	24,000.00	6,188.00	105,870.00
Kalyanbrata Das	113,518.00	36,000.00	9,285.00	158,803.00
Gopal Chandra Das	38,839.00	24,000.00	3,574.00	66,413.00
Sourav Pramanik	26,369.00	18,000.00	2,485.00	46,854.00
Surajit Giri	57,259.00	24,000.00	4,882.00	86,141.00
<b>TOTAL</b>	<u>867,436.00</u>	<u>498,000.00</u>	<u>78,529.00</u>	<u>1,443,965.00</u>

**SCHEDULE-E: GOVERNMENT GRANT**

Particulars	Opening Balance	Receive during	Disbursed	Closing Balance
	01.04.2020	the year	during the year	31.03.2021
IQAC Grant		37,800.00		37,800.00

**SCHEDULE-F: FIXED ASSETS**

As per separate sheet attached

**SCHEDULE-G: FIXED DEPOSITS WITH BANK(including Interest Accrued):**

PNB A/C No. 053300433341	760,036.00	2,169,287.52
PNB A/C No. 0533100433365	760,688.00	
PNB A/C No. 0533100433372	760,689.00	
	<u>2,281,413.00</u>	<u>2,169,287.52</u>

**SCHEDULE-H: CASH AND BANK BALANCES**

Cash in Hand (As per Cash Book)		5,000.00	5,000.00
<b>Bank Balances</b>			
PNB A/c No:-692700210001178	1,025,449.28		382,501.72
PNB A/c No:-533050017994	521,107.00		1,021,960.50
PNB A/c No:-533010744195	111,977.30		108,533.00
SBI A/c No:-37845462643	640,305.16		638,103.16
Namkhana Co-operative	11,952.00		7,759.00
PNB A/c No:-0533010299916	12,626.00		11,933.00
PNB A/c No:-0533010299923	20,653.00		
		2,344,069.74	2,170,790.38
		<u>2,349,069.74</u>	<u>2,175,790.38</u>



SCHEDULE:-F  
FIXED ASSETS

Sl. No	Particulars	GROSS BLOCK				DEPRECIATION				NET BALANCE		
		As at 01.04.2020 Rs.	Addition during the year Rs.	Deduction during the year Rs.	Total As on 21.03.2021 Rs.	Rate of Dep. %	As at 01.04.2020 Rs.	Addition during the year Rs.	Deduction during the year Rs.	Total As on 21.03.2021 Rs.	As on 31-03-2021 Rs.	As on 31-03-2021 Rs.
1	Land	1,000,000.00			1,000,000.00						1,000,000.00	1,000,000.00
2	Earth Filling	671,500.00			671,500.00						671,500.00	671,500.00
3	WIP Building (M.P.)	4,572,390.00			4,572,390.00						4,572,390.00	4,572,390.00
4	Buildings	9,061,147.00	500,853.50		9,562,000.50	5%	1,680,786.14	478,100.03	2,158,886.17	1,000,000.00	7,403,114.34	7,380,360.86
5	Class Rooms	548,551.00			548,551.00	7%	188,646.69	40,044.22	228,690.91	319,860.09	319,860.09	359,904.31
6	Laboratory Buildings	2,627,800.00			2,627,800.00	5%	487,440.48	131,390.00	618,830.48	2,008,969.52	2,140,359.52	2,140,359.52
7	Laboratory Equipments	245,550.00			245,550.00	10%	96,521.57	24,555.00	121,076.57	124,473.43	149,028.43	149,028.43
8	Electrical Equipments	222,693.25	8,000.00		230,693.25	8%	85,542.76	18,455.46	103,998.22	126,695.03	137,150.49	137,150.49
9	Educational Equipments	41,652.25			41,652.25	7%	14,105.45	2,915.66	17,021.11	24,631.14	25,568.80	25,568.80
10	Sports Equipments	38,970.55			38,970.55	15%	13,401.97	5,845.58	19,247.55	19,723.00	19,723.00	25,568.58
11	Computers	251,594.00	98,073.00		349,667.00	8%	139,219.19	27,973.36	167,192.55	182,474.45	112,374.81	112,374.81
12	Books	436,892.00	58,000.00		494,892.00	15%	79,934.45	74,233.80	154,168.25	340,723.75	356,957.55	356,957.55
13	Beeding Materials	1,350.00			1,350.00	5%	464.27	67.50	531.77	818.23	818.23	885.74
14	Furniture & Fittings	2,192,249.00			2,192,249.00	7%	718,030.56	153,457.43	871,487.99	1,320,761.01	1,474,218.44	1,474,218.44
15	Tubewell	106,020.00			106,020.00	7%	36,460.28	7,421.40	43,881.68	62,138.32	69,559.72	69,559.72
	<b>Total</b>	<b>22,018,359.05</b>	<b>664,926.50</b>	<b>-</b>	<b>22,683,285.55</b>		<b>3,540,553.81</b>	<b>964,459.44</b>	<b>4,505,013.25</b>	<b>18,178,272.30</b>	<b>18,477,805.25</b>	<b>18,477,805.25</b>
	Previous Year	21,768,322.05	250037		22,018,359.05		2,728,335.91	812,217.90	3,540,553.81	18,477,805.25		

Note: Since Building (MP) is still under construction, no depreciation is provided on it.

*Dr. Atish Dipankar Jana*

**DR. ATISH DIPANKAR JANA**  
Principal  
Sibani Mandar Mahavidyalaya  
Namkhana, South 24 Parganas



**SCHEDULE-I: TUITION & OTHER FEES COLLECTIONS:**

Admission Form Fillup	54,080.00	
Admission Fees	183,526.00	1,639,949.00
Examination Fees	28,073.00	42,025.00
Development Fees	160,204.00	
Electricity Fees	27,804.00	
Establishment Fees	220,591.00	
ID Card	14,080.00	
Infrastrucure Fees	49,414.00	
Library Caution Money	53,860.00	
Library Fees	36,232.00	
Saraswati Puja	38,256.00	
Student Aid Fund	11,158.00	
Student Health Care Fees	11,158.00	
Student Union Fees	109,986.00	
Seminar	23,348.00	
Prospectus Fees	13,724.00	
Lab Caution Money	13,911.00	
Lab Fees	33,018.00	
CU Examination Form Fillup	39,350.00	108,680.00
Registration Fees	53,240.00	
Tuition Fees	310,477.00	231,149.00
Sports Fees	59,580.00	
Procesing Fees	38,980.00	
Late Fine	7,500.00	
Misc. Fees	31.94	
	<u>1,591,581.94</u>	<u>2,021,803.00</u>

**SCHEDULE-J: SALARIES AND ALLOWANCES:**

Staff Salaries (Contractual)		819,788.00
Part Time Lacturer	209,000.00	336,000.00
Sweepers	45,023.00	22,520.00
Salary for 2019-20		182,120.00
	<u>254,023.00</u>	<u>1,360,428.00</u>

**SCHEDULE-K: FUNCTIONS & FESTIVAL EXPENSES:**

Games & Sports		40,975.00
Nabinbaran Utasab		76,150.00
Saraswatipuja Expenses	68,335.00	
Social/Cultural Programme Expenses		41,500.00
Seminar & Meeting Expenses	10,175.00	1,879.00
Noteable Day		
Teachers Day Celebration		
	<u>78,510.00</u>	<u>160,504.00</u>

  
**Dr. ATISH DIPANKAR JANA**  
Principal  
Sibani Mandal Mahavidyalaya  
Namkhana, South 24 Parganas



**SCHEDULE-L: ADMINSTRATIVE & OTHER EXPENSES**

Audit Fees	10,732.00	10,732.00
Bank Charge	2,291.38	501.00
CU Regn Fees	45,045.00	40,230.00
Car Allowance to TIC	77,000.00	60,000.00
Computer Service	71,390.00	2,960.00
Student Concession Admission	1,950.00	
Fual for Generator	580.00	5,475.00
Internet Expenses	5,850.00	6,500.00
Travelling Expenses	106,048.00	98,153.00
Professional Chareges	900.00	
Newspaper	1,238.00	1,241.00
Printing & Stationery	23,873.00	82,511.00
Tea & Tiffin	4,810.00	
Indipandence Day	1,000.00	
Guest Entertainmnet	4,644.00	58,008.00
Staff Welfare	11,709.00	14,822.00
Kanyasree Data Entry	3,290.00	
CU Exam	30,000.00	
Labour	1,000.00	
Tution Fees to C.U.	88,575.00	209,251.00
Advertiesment		5,030.00
Interest accrued /TDS on F.D. of earlier years written off (See Note 4 in Sch-M)	87,203.07	
Office expenses		4,145.00
Postage & Telephone		4,299.00
Electric Expenses		1,950.00
Contingencies Expenses		20,408.00
Student welfare Expenses		1,930.00
Accounting Charges		22,000.00
Bulbul Cyclone Relief Expenses		13,835.00
Govt. Inspection Expenses		28,309.00
Prospectus		25,000.00
Account Assistant Chaeges		30,000.00
Donation & Subscription		600.00
	<b>579,128.45</b>	<b>747,890.00</b>

  
**Dr. ATISH DIPANKAR JANA**  
Principal  
Sibani Mandal Mahavidyalaya  
Namkhana, South 24 Parganas



**SCHEDULE-M : NOTES ON ACCOUNTS :**

1. The Mahavidyalaya is maintaining only one Fund since past i.e. General Fund in which all Governments grants for development or acquisition of capital assets etc., as and when received are credited and subsequently disbursed out of it for the purpose for which such grants are received.
2. Loan liabilities aggregating to Rs.44,86,756/- was appearing in the accounts of the Mahavidyalaya since past but Governing Body in its meeting held on 02/03/2024 denied any such liabilities and accordingly it was adjusted in General Fund during the year. No documentary evidence or confirmation whatsoever was ever produced to substantiate the nature or purpose of such amounts as and when received in the past.
3. A Savings A/C No. 0533010299923 existed with Punjab National Bank, Namkhana since past but it was inoperative and remained unrecorded in the books of accounts of the Mahavidyalaya more so in the absence of proper details, Bank Statements etc, Now since details and statements as obtained from bank showed that a balance of Rs.19,871/- was lying deposited with them as on 01/04/2020, the said bank account is recorded in its books by adjusting it through General Fund.
4. As pointed out in the past, gross Interest accrued on Fixed Deposits with Bank used to be adjusted every year as per own calculation but without adjusting tax, If any deducted at source by the bank u/s 194A of the Income Tax Act, 1961 in the absence of either interest certificate or any TDS certificate which could not be obtained/received from the Bank inspite of best efforts. Now, it was found that an aggregating amount of Rs.20,82,084.45 was lying with the banker as on 01/04/2020 as against Rs.21,69,287.52 as per the accounts of the institution as on that date. The difference amount of Rs.87,203.07 is stated to be due to excess interest adjusted and for non adjustment of tax deducted each year by the bank and net amount of interest is credited in the Fixed Deposit accounts. The said difference amount of interest accrued of earlier years including TDS aggregating to Rs.87,203.07P.is written off during the year without obtaining year wise gross Interest and TDS certificates from bank. Even interest for the year has been adjusted on the basis of interest accrued as credited in the bank statement i.e. net of TDS amount which remained unadjusted. The institution should obtain regularly Interest and TDS certificates from bank and view/download its 26AS from income tax portal each year to avoid such mismatch and claim TDS refund as per Income Tax Laws.
5. Fixed Assets are stated at Cost less: depreciation. Depreciation is provided on WDV of assets at the rates specified under Income Tax Rules, 1962. Depreciation on Building (M.P.) which is still under construction has not been provided.
6. Loan of Rs.12 lakhs given in the past are subject to confirmation to be obtained/received from the concerned person. Moreover, such loan given was stated to be bearing no interest.
7. Caution Money collected from students on account of Library and Laboratory are considered as revenue receipts and shown under Fees collections as in the past although it is refundable to students. It is stated that it shall be refunded as and when claimed out of General Fund treating it as revenue expenditure.
8. Cheques against salaries grants were issued in favor of each staff directly by the Government every month after deducting necessary statutory deductions.
9. Staff's own contribution of Provident Fund deducted by the Government out of salaries of each staff every month is deposited into Treasury, Govt. of West Bengal in the P.F. Account in the name of the Mahavidyalaya. Further as stated last year, GPF of Teacher in Charge Dr. Dayal Chand Sardar received by Mahavidyalaya on his transfer was not yet deposited with Treasury as such, it still appeared as 'Liabilities' in the Balance Sheet.

Contd..2

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**Dr. ATISH DIPANKAR JANA**  
Principal  
Sibani Mandal Mahavidyalaya  
Namkhana, South 24 Parganas



10. Further sum of Rs.5,00,853.50.was incurred on College Building (M.P.) during the year which is still under construction but no tax is deducted as applicable u/s 194C of Income Tax Act, 1961. Further proper valuation report d be obtained stage wise and /or on its completion.
11. Figures of the previous year have been re-arranged, regrouped and recast wherever considered necessary to make them comparable with those of the current year.
12. List of Class wise Roll Strength of students (Boys & Girls), Courses and subjects taught, Fees structure and List of Teaching & Non-Teaching staff of the Mahavidyalaya are enclosed.

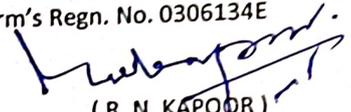
Signatures to schedules 'A' to 'M'

Kolkata,

26 JUN 2024



For R.N.KAPOOR & CO.  
Chartered Accountants  
Firm's Regn. No. 0306134E

  
( R. N. KAPOOR )  
Proprietor  
Membership No. 010758



**Dr. ATISH DIPANKAR JANA**  
Principal  
Sibani Mandal Mahavidyalaya  
Namkhana, South 24 Parganas

**SIBANI MANDAL MAHAVIDYALAYA, NAMKHANA**

Receipt & Payment Account for the year ended 31st March, 2021

<b>RECEIPTS</b>	<b>ANNEXURE</b>	<b>For the Y/E <u>31/03/2021</u></b>	<b>For the Y/E <u>31/03/2020</u></b>
To Opening Balance	1	2,175,790.38	2,386,492.38
To Opening balance of S/B A/C 0533010299923 with Punjab National Bank recorded		19,871.00	-
To Capital Receipts	2	37,800.00	
To Tuition & Other Fees/ Collection	3	1,591,581.94	2,021,803.00
To Calcutta University for Exam		-	28,710.00
To Govt. Grant for Monthly Pay (Per Contra)		10,539,607.00	4,193,381.00
To GPF of Dr. Dayal Ch. Sardar		-	262,753.00
To Salary Refund		25,000.00	-
To Miscellaneous Receipts		3,507.00	3,500.00
To Interest From Banks		9,172.30	5,023.00
To Deduction From Staff Salary (Per Contra)	4	779,958.00	504,055.00
		<u>15,182,287.62</u>	<u>9,405,717.38</u>
<b>PAYMENTS</b>			
By Capital Expenditure	5	664,926.50	250,037.00
By Staff Salary & Allowance	6	279,023.00	1,360,428.00
By Monthly Pay from Govt. Grant (Per Contra)		10,539,607.00	4,193,381.00
By Advance For College Tour		10,000.00	
By Functions & Festival Expenses	7	78,510.00	160,504.00
By Administration & Other Expenses	8	481,193.38	758,622.00
By Interest on GPF			2,900.00
By Statutory Deduction of Staff Deposited (Per Contra)	9	779,958.00	504,055.00
By Closing Balance	10	2,349,069.74	2,175,790.38
		<u>15,182,287.62</u>	<u>9,405,717.38</u>

*Atish*  
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**SIBANI MANDAL MAHAVIDYALAYA, NAMKHANA**

Annexure to Receipt & Payment Account for the year ended 31st March, 2021

	For the Y/E 31/03/2021	For the Y/E 31/03/2020
<b>ANNEXURE:-1 : OPENING BALANCE</b>		
<b>Cash in Hand</b> (As per Cash Book)	5,000.00	5,000.00
<b>Bank Balances</b>		
PNB A/c No:-692700210001178	382,501.72	626,549.72
PNB A/c No:-533050017994	1,021,960.50	1,020,932.00
PNB A/c No:-533010744195	108,533.00	104,925.50
SBI A/c No:-37845462643	638,103.16	609,393.16
Namkhana Co-operative	7,759.00	7,759.00
PNB A/c No:-0533010299916	11,933.00	11,933.00
	<u>2,170,790.38</u>	<u>2,381,492.38</u>
	<u>2,175,790.38</u>	<u>2,386,492.38</u>

**ANNEXURE:-2: CAPITAL RECEIPTS**

<b>Govt. Grant Received</b>		
IQAC Govt. Grant	37,800.00	37,800.00
	<u>37,800.00</u>	

**ANNEXURE:-3: TUITION & OTHER FEES COLLECTIONS:**

Admission Form Fillup	54,080.00	
Admission Fees	183,526.00	1,639,949.00
Examination Fees	28,073.00	42,025.00
Development Fees	160,204.00	
Electricity Fees	27,804.00	
Establishment Fees	220,591.00	
ID Card	14,080.00	
Infrastrucure Fees	49,414.00	
Library Caution Money	53,860.00	
Library Fees	36,232.00	
Saraswati Puja	38,256.00	
Student Aid Fund	11,158.00	
Student Health Care Fees	11,158.00	
Student Union Fees	109,986.00	
Seminar	23,348.00	
Prospectus Fees	13,724.00	
Lab Caution Money	13,911.00	
Lab Fees	33,018.00	
CU Examination Form Fillup	39,350.00	108,680.00
Registration Fees	53,240.00	
Tuition Fees	310,477.00	231,149.00
Sports Fees	59,580.00	
Processing Fees	38,980.00	
Late Fine	7,500.00	
Misc. Fees	31.94	
	<u>1,591,581.94</u>	<u>2,021,803.00</u>

**ANNEXURE:-4: DEDUCTION FROM STAFF SALARY**

Provident Fund	498,000.00	421,000.00
Professional Tax	46,380.00	17,880.00
Income Tax	235,578.00	65,175.00
	<u>779,958.00</u>	<u>504,055.00</u>

*Dama*  
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**ANNEXURE:-5: CAPITAL EXPENDITURE**

WIP Science Building Construction	500,853.50	
Computer	98,073.00	84,050.00
Electric Equipment	8,000.00	40,500.00
Furniture & Fixture		91,050.00
Laboratory Equipments		26,604.00
Books	58,000.00	7,833.00
	<u>664,926.50</u>	<u>250,037.00</u>

**ANNEXURE:-6: SALARIES AND ALLOWANCES:**

Staff Salaries (Contractual)		819,788.00
Part Time Lacturer	234,000.00	336,000.00
Sweepers	45,023.00	22,520.00
Salary for 2019-20		182,120.00
	<u>279,023.00</u>	<u>1,360,428.00</u>

**ANNEXURE:-7: FUNCTIONS & FESTIVAL EXPENSES:**

Games & Sports		40,975.00
Nabinbaran Utasab		76,150.00
Saraswatipuja Expenses	68,335.00	
Social/Cultural Programme Expenses		
Seminar & Meeting Expenses	10,175.00	41,500.00
Noteable Day		1,879.00
Teachers Day Celebration		
	<u>78,510.00</u>	<u>160,504.00</u>

**ANNEXURE:-8: ADMINSTRATIVE & OTHER EXPENSES**

Audit Fees		21,464.00
Bank Charge	2,291.38	501.00
CU Regn Fees	45,045.00	40,230.00
Car Allowance to TIC	21,000.00	60,000.00
Computer Service	71,390.00	2,960.00
Student Concession Admission	1,950.00	
Fual for Generator	580.00	5,475.00
Internet Expenses	5,850.00	6,500.00
Car Exp FOR Principal/TIC	56,000.00	
Travelling Expenses	106,048.00	98,153.00
Professional Chareges	900.00	
Newspaper	1,238.00	1,241.00
Printing & Stationery	23,873.00	82,511.00
Tea & Tiffin	4,810.00	
Indipandence Day	1,000.00	
Guest Entertainmnet	4,644.00	58,008.00
Staff Welfare	11,709.00	14,822.00
Kanyasree Data Entry	3,290.00	
CU Exam	30,000.00	
Labour	1,000.00	
50% Tution Fees to C.U.	88,575.00	209,251.00
Advertiesment		5,030.00
Office expenses		4,145.00
Postage & Telephone		4,299.00
Electric Expenses		1,950.00
Contingencies Expenses		20,408.00
Student welfare Expenses		1,930.00
Accounting Charges		22,000.00
Bulbul Cyclone Relief Expenses		13,835.00
Govt. Inspection Expenses		28,309.00
Prospectus		25,000.00
Account Assistant Chaeges		30,000.00
Donation & Subscription		600.00
	<u>481,193.38</u>	<u>758,622.00</u>

**ANNEXURE:-9: STATUTORY DEDUCTION FROM STAFF DEPOSITED**

Provident Fund	498,000.00	421,000.00
Professional Tax	46,380.00	17,880.00
Income Tax	235,578.00	65,175.00
	<u>779,958.00</u>	<u>504,055.00</u>

*Atish*  
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**ANNEXURE:-10: CLOSING BALANCE**

**Cash in Hand**

(As per Cash Book)

5,000.00

5,000.00

**Bank Balances**

PNB A/c No:-692700210001178

1,025,449.28

382,501.72

PNB A/c No:-533050017994

521,107.00

1,021,960.50

PNB A/c No:-533010744195

111,977.30

108,533.00

SBI A/c No:-37845462643

640,305.16

638,103.16

Namkhana Co-operative

11,952.00

7,759.00

PNB A/c No:-0533010299916

12,626.00

11,933.00

PNB A/c No:-0533010299923

20,653.00

2,344,069.74

2,170,790.38

2,349,069.74

2,175,790.38

*Atish*

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**SIBANI MANDAL MAHAVIDYALAYA, NAMKHANA**

**FEES STRUCTURE 2020-2021**

		Rs.
1	FORM FILL-UP	100
2	ADMISSION FEE	277
3	EXAMINATION FEE	35
4	DEVELOPMENT FEE	242
5	ELECTRICITY FEE	42
6	ESTABLISHMENT FEE	277
7	ID CARD	21
8	INFRASTRUCTURE	62
9	LIBRARY CAUTION MONEY	69
10	LIBRARY FEES	55
11	SARASWATI PUJA	48
12	STUDENT AID FUND	14
13	STUDENT HEALTH CARE	14
14	STUDENT UNION	138
15	SEMINOR	35
16	PROSPECTUS FEE	21
17	LAB CAUTION MONEY	100
18	LAB FEE	250
19	FORM CU	50
20	REGISTRATION FEE	110
21	TUTION FEE	300/450/510/600
22	SPORTS FEE	90
23	PROCESSING FEE	50

*Dr. Atish Dipankar Jana*  
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**List of Unapproved Staff**

SL NO	NAME
1	Shipra Das Bhunia
2	Subrata Samanta
3	Sabita Patra

**SUBJECT TOUGHT**

BA HONOURS & GENERAL	B.SC GENERAL
BENGALI	BOTANY
EDUCATION	ZOOLOGY
HISTORY	CHEMISTRY
GEOGRAPHY	
POLITICAL SCIENCE	
SANSKRIT	
ENGLISH (GENERAL ONLY)	



Register Students – 2020-2021

Subjects	GEN		SC		ST		OBC-A		OBC-B		PH		TOTAL	
	SEAT	ADMITT	SEAT	ADMITT	SEAT	ADMITT	SEAT	ADMITT	SEAT	ADMITT	SEAT	ADMITT	SEAT	ADMITT
B. A. GENERAL	248	193	99	64	27		45	1	31	18	0		450	276
BENGALI	50	45	18	18	3	1	5	0	4	3	0		80	67
EDUCATION	27	27	11	11	3	0	4	2	5	5	0		50	45
HISTORY	27	19	11	3	3	0	5	1	4	2	0		50	25
GEOGRAPHY	12	13	4	4	1	0	2	2	1	1	0		20	20
POLITICAL SCIENCE	22	14	9	2	2	0	4	1	3	1	0		40	18
SANSKRIT	16	4	7	3	2	0	3	0	2	2	0		30	9
B.SC. GENERAL	22	18	9	1	2		4		3	2	0		40	21
TOTAL														481

*Atish Dipankar Jana*

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